

Term 4 Core Value: Community

School Rule: Wear a hat outside

Respectful Relationships Focus: Be a bucket filler

Dear Parents

Welcome back to the 2019 school year. It was so lovely to greet the children as they arrived today when I was on playground duty. They were smiling, enthusiastic to tell holiday stories and ready to begin another school year. I trust you all had a rejuvenating and restful holiday.

A special welcome to our new families to St Joseph's, the Keenahan, Twells, Margetts, Gavagna, Falvo, Osborne, Olivares, Kamiya and Prior families have children starting in grades 1-6 and tomorrow we welcome 23 new kinders with 13 new families to our community. We also welcome 2 new staff members, Miss Olivia Preston who returns to us this year and Mr Michael Warby joining us as the new creative arts teacher.

Classes and Teachers for 2019

Our classes and teachers for this year:

- Office administrator- Mrs Kerrie Andrews
- Kinder- Mrs Alison Jarman
- Year 1- Mrs Carmel Sekulich
- Year 2- Mrs Cathy Gualtieri (4 days) Mrs Anita Brooks (1 day)
- Year 3- Mrs Kath McCamey (5 day f'night) Mrs Emily Hobson (5 day f'night)
- Year 4- Mrs Lisette Calleja (5 day f'night) Mrs Pauline Carlyle (5 day f'night)
- Year 5- Miss Olivia Preston
- Year 6- Mrs Brenda Paul (3 days) Mrs Kath Fogwell (2 days)
- Library- Mrs Fran Jones (2 days)
- Creative Arts- Mr Michael Warby (1 day)
- PE- Mrs Nicola Frost (1day)
- Learning Support Teacher- Mrs Jade Browett (3days)
- Micro Teaching program- Mrs Anita Brooks (4 days)
- Learning Support Assistants- Mrs Jenny Cox, Mrs Kim Marlin, Mrs Andrea Fitzpatrick

Communication

The newsletter is one of the main forms of communication between school and parent. It is emailed every Thursday. Every 2nd week I endeavour to make it a much shorter version with just key dates and reminders.

Other forms of communication include;

- The school website for general information and forms and policies www.sjndbb.catholic.edu.au
- The school app for calendar dates. We send out 'push notifications' via the app for up to the minute communication.
- Class FB pages administered by your class parents and class parent co-ordinator- Donne Tizzard.

I encourage you to read the newsletter each week as your first port of call for information.

Afternoon Dismissal

Teachers escort their classes to the main playground each afternoon from 3pm for the 3.05pm bell. Children catching the bus, walking or being picked up in the kiss and ride zone join the appropriate line under the shade cloth with the supervising teacher.

Parents waiting to pick up their children are requested to wait in the main playground.

Please do not gather in the area outside the K, 1 and 2 classes as this makes it difficult for teachers to organise the children and account for each one.

If using the kiss and ride zone please adhere to the road rules. If there is not a vacant position in the 3 marked zones then please move on and go around the block to try again. Your patience means all are kept safe. The council ranger regularly patrols Lagoan St. Children not picked up by 3.20pm will be taken to the school office to be picked up there.

We appreciate your cooperation in the safe and smooth dismissal of all children from school.

Assessment day

Thank you to those parents who booked your child for a one on one mathematics assessment with the class teacher on Tuesday afternoon or Wednesday. This Mathematical Assessment Interview (MAI) collects important data each year on your child's progress in the main concept areas of maths. It is a Diocesan wide assessment with every child in every primary school in the Broken Bay diocese completing the interview style test. As the assessment takes up to 30 minutes per child, having the assessment day allows us to see each child in a short period of time. The results allow us to track progress, identify areas of concern and then plan teaching programs accordingly. The CSO collates and collects this data to assist in intervention decisions in schools.

Our staff will be working with the CSO Numeracy Education Officer in a professional learning session this term to use the data to plan point of need teaching.

When the data is collated at the CSO level parents will receive a feedback letter by mid-term.

Upcoming events

- School swimming carnival on **Wednesday 6th February for Years 2-6 only** at Manly Boy Charlton outdoor pool. 12.30pm-3pm. Please refer to the Google form emailed to you on Wednesday for details of transport, and what children need to wear and bring. Buses will leave school at 11.30am and return by 3.45pm. Please submit the Google form by tomorrow so that our PE teacher, Mrs Frost can organise the program on Monday. Thank you to those parents who were able to volunteer their time, Mrs Frost will meet you at the pool at 12.00pm to allocate roles.
- Beginning of school year Mass on **Thursday 7th February**. Please see **Cathy Gualtieri's REC news** later in the newsletter for details.
- Parent Information evening in classes on **Monday 18th February**. There will be 2 repeated sessions, 6.30pm and 7pm, more details to follow.
- Year 5 & 6 are off to leadership camp on **Tuesday 12th and Wednesday 13th February**
- Northern Beaches Catholic schools representative swimming carnival on **Thursday 28th February** at Warringah Aquatic Centre

School Band

During the holidays the new contractor for the school band regretfully withdrew his application. I am now in negotiation with another band contractor. I will keep you informed of the progress. I am hopeful we will begin band again by mid term.

Class Parents for 2019- meeting Monday 4th February at 6.30pm

A reminder that there is a meeting for the 2019 class parents with class parent co-ordinator Donne Tizzard and P&F president, Mark Page. We will be finalising 2019 events.

I look forward to seeing you at any of our events and around the playground.

Warm regards



Virginia Outred
Principal

School Communication

- Link: [School Website, Calendar and Term Dates](#)
- Link: [St Joseph's School App](#)
- Link: [Qkr App payments, canteen orders](#)

Religious Education News

Welcome to the new school year and I look forward to celebrating many steps along the journey of faith with you this year.

This term our school core value focus is "Community". At St Joseph's we are a Catholic school a community, a family with a story, a history, and a purpose who believe in Jesus Christ.

Parents, friends and extended family are invited to the **St Joseph's Whole School Mass** to begin the 2019 school year, this will be held on Thursday 7th February at 9.30am.

Sacramental Program - The Lakes Parish

An email was sent out last week from the Parish Office to all parents whose child or children had received the Sacrament of Confirmation last year and are ready to enrol for the preparation of the Sacrament of Penance (Reconciliation/Confession).

To enrol for the Sacrament of Penance please go to: <https://www.trybooking.com/BAMJJ> to enrol your child/children into the program.

Please note the procedure for this Sacrament will look different see outline below.

- 1 One parent must attend the Parent Talk on Saturday, 23 February at 4:00pm* at Fr Amiel Sobb Hall (The Lakes Parish Hall).
- 2 Two Input Sessions that Deacon David will give to parents who will then go home and teach their child/children:
Session 1: Sunday, 3 March at 8:30am* in The Lakes Parish Hall;
Session 2: Sunday, 17 March at 5:00pm* in St Rose School Hall.
- 3 A review with your child to see what they have learnt about the Sacrament on Sunday, 31 March.
- 4 Finally, a practice before the celebration of the Sacrament - TBA.
- 5 The Celebration of Penance will be held on Thursday, 11 April between 4:00pm-6:00pm at St Joseph Church.

If you have child/children who have made their Confirmation and you now wish to enrol them in this program, please email sacraments@lakesparish.org.au or contact the Parish Office.

*Sessions will run for approximately 1 hour each.

Catherine Gualtieri - Religious Education Coordinator

PARISH WEEKLY BULLETIN to view click [here](#)

ALPHA AT THE LAKES website link [here](#)



Canteen Roster & News

The canteen will be open Mondays and Fridays, with the first opening on Friday 8 February 2019.

Below is the roster for term 1. If you have never worked in the canteen and would like to try, let Jacqui McKeand know and she will work with you for a day to take you through the procedures.

Jacqui's email contact is: jacqui.mckeand@gmail.com

On dates where we still need one more volunteer, ordering on Qkr will remain closed until a second volunteer is found.

TERM 1	MONDAY		FRIDAY
4-Feb	Not open	8-Feb	Catherine Stribk
4-Feb	Not open	8-Feb	Jacqui McKeand
11-Feb	Daniele Munro	15-Feb	Closed – Volunteers Needed
11-Feb	Need 1 Volunteer	15-Feb	
18-Feb	Jodie Peterson	22-Feb	Closed – Volunteers Needed
18-Feb	Need 1 Volunteer	22-Feb	
25-Feb	Closed – Volunteers Needed	1-Mar	Closed – Volunteers Needed
25-Feb		1-Mar	
4-Mar	Closed – Volunteers Needed	8-Mar	Closed – Volunteers Needed
4-Mar		8-Mar	
11-Mar	Daniele Munro	15-Mar	Closed – Volunteers Needed
11-Mar	Need 1 Volunteer	15-Mar	
18-Mar	Closed – Volunteers Needed	22-Mar	Closed – Volunteers Needed
18-Mar		22-Mar	
25-Mar	Nat Twells	29-Mar	Closed – Volunteers Needed
25-Mar	Need experienced volunteer	29-Mar	
1-Apr	Closed – Volunteers Needed	5-Apr	Closed – Volunteers Needed
1-Apr		5-Apr	
8-Apr	Daniele Munro	12-Apr	Catherine Stribk
8-Apr	Need 1 Volunteer	12-Apr	Jacqui McKeand

Diocesan and High School Notices



St Paul's Catholic College - Manly

EDUCATING BOYS IN YEARS 7 TO 12



Thursday 7th March 2019
4pm – 7pm

Guided tours | The College in Action | Meet the College Leadership Team | Complimentary BBQ

Come and visit our College and learn more about St Paul's

- A quality education with a focus on excellence
- Small enough to care for our students' wellbeing
- Innovative learning
- A College on the move

ENROLLING NOW

Enrolment enquiries: enrolments@dbb.catholic.edu.au

PRIMA PRIMUM : *First things first*

A systemic education in the Diocese of Broken Bay

Darley Road, Manly • Tel: 9977 5111 • www.stpaulsmanly.nsw.edu.au

CSO - School Photography Guidelines for Parents and Carers

Information for Parents and Carers from the Catholic Schools Office

We recognise that parents and carers enjoy photographing and recording the progress of their child at school and on school activities. We recognise that many of you like to share these personal memories online and on social media.

We ask for your cooperation and care concerning the use and distribution of photographs of other children at our school. Some families have very real legal and safety issues which could put a child at risk if an image is made public online. More generally, it is respectful of the privacy of other members of the school community to ask permission before posting an image online. Even if your social media settings are private, it is easy for images to become public, particularly if they are tagged or shared by others.

Best practice guidelines

The following best practice guidelines have been adopted by our school to keep our students and school community safe, and to ensure respectful practices concerning the use of social media. When taking photographs or recordings at school or at school events and your images include other identifiable persons please follow these guidelines:

- *Crop out other students or seek the permission of the student or (for students under 16) his or her parent/carer before posting online.*
- *Do not tag or name the person without permission.*
- *If a parent or carer requests that you do not circulate an image of their child to others, please comply with the request.*
- *Please seek the permission of our staff to photograph or record their activities at school.*

Photography of staff presenting or receiving awards is permitted.

The school will periodically review these best practice guidelines.

Mandatory policies

The school may from time to time determine that photography or recording at school events or on school grounds is restricted. Where restriction is notified, failure to comply may result in your exclusion from school premises or activities.

Under no circumstances may you photograph or record in private areas such as change-rooms, or in school offices or staffrooms, or at meetings, without express permission.

Further Resources

Office of the Children's eSafety Commissioner

<http://esafety.gov.au>

Office of the Australian Information Commissioner, FAQs about social media

<https://www.oaic.gov.au/individuals/faqs-for-individuals/social-media-ict-identity-security/social-media>

- 1 The school and the Diocese both independently and through its schools collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the school. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the school to provide schooling to students enrolled at the school, exercise its duty of care, and perform necessary associated administrative activities, which will enable students to take part in all the activities of the school.
- 2 Some of the information we collect is to satisfy the school's legal obligations, particularly to enable the school to discharge its duty of care.
- 3 Laws governing or relating to the operation of schools require certain information to be collected and disclosed. These include education, public health and child protection laws.
- 4 Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about your child from time to time.
- 5 If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your son/daughter.
- 6 The school may disclose personal and sensitive information for educational, administrative and support purposes. This may include:
 - Other schools and teachers at those schools
 - government departments and agencies
 - the Catholic Schools Office
 - Catholic Schools NSW
 - the Diocese of Broken Bay and its parishes
 - medical practitioners
 - people providing educational, support and health services to the school, including specialist visiting teachers, sports coaches, volunteers, counsellors and providers of learning and assessment tools
 - providers of specialist advisory services and assistance to the school, including in the area of human resources, child protection and students with additional needs
 - assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN)
 - people providing administrative and financial services to the school
 - recipients of school publications, such as newsletters and magazines
 - anyone you authorise the school to disclose information to
 - anyone to whom the school is required or authorised to disclose the information to by law, including child protection laws
- 7 Personal information collected from students is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, student activities and similar news is published in school newsletters, magazines and on our website. This may include photographs and videos of pupil activities such as sporting events, school camps and school excursions. The school will obtain permissions annually from the pupil's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos (or other identifying material) in our promotional material or otherwise make this material available to the public such as on the internet.
- 8 Parents may seek access to personal information collected about them and their son/daughter by contacting the school. Older students may also seek access to personal information about themselves. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the school's duty of care to the student, or where students have provided information in confidence. Any refusal will be notified in writing with reasons, if appropriate.

- 9 The school from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the school's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
- 10 If you provide the school with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the school and why.
- 11 The school may use online or 'cloud' service providers to store personal information and to provide services to the school that involve the use of personal information, such as services relating to email, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers which may be situated outside Australia. Further information about the school's use of online or 'cloud' service providers is contained in the school's Privacy Policy.
- 12 The Diocesan Schools System Privacy Policy sets out how to make a complaint about a breach of privacy and how the school will deal with such a complaint.