



Enrolment Form

Diocese of Broken Bay Systemic Schools



ST JOSEPH'S CATHOLIC SCHOOL

108 Ocean St Narrabeen NSW 2101

Ph: 9913 3766

email: sjn@dbb.catholic.edu.au

website: www.sjndbb.catholic.edu.au

Office Use only

Family Code

Student ID

Mail from school to be sent to

Address (please circle) Mr & Mrs Mr Mrs Ms Dr Prof

Surname Given Name

Address

Postcode.....

Contact tel. e-mail address

Student Details

Surname Entry Year (eg 2018).....

Given name(s) Entry Level (eg Yr 3).....

Preferred given name Date of Birth.....

Religion What is the student's sex? Male ☐ Female ☐
(please tick one box)

Address (if different from above mailing address)

Postcode.....

Contact tel. e-mail address

Does the student reside at this address seven days a week? Yes ☐ No ☐

Sacramental Information

Baptism Date Parish

Confirmation Date Parish

Reconciliation Date Parish

Communion Date Parish

Current Parish

Kindergarten Enrolments only

What type(s) of care outside of the home did this student have prior to enrolling at school? (choose the type accessed in the year prior to school)

Long Day Care ☐ Family Day Care ☐ Occasional Care ☐ Pre-school ☐ Playgroup ☐

Other care ☐ (please specify)

Extent of prior to school care Up to 6 hrs/week ☐ Up to 12 hours/week ☐ 12 hrs to fulltime each week ☐

Name of prior to school care service

I/We give permission to the school to contact this service provider Yes ☐ No ☐

Student Details: Surname	First Name
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Student Details *(cont'd)*

Previous School

Name

I/We give permission to the school to contact this previous school Yes ☐ No ☐

Nationality

In which country was the student born?

Australia ☐ Other *(please specify)*

Is the student of Aboriginal or Torres Strait Islander origin?

	No	<input type="checkbox"/>	
Aboriginal	Yes	<input type="checkbox"/>	<i>(for persons of both Aboriginal and Torres Strait Islander origin, tick both Yes boxes)</i>
Torres Strait Islander	Yes	<input type="checkbox"/>	

Residential Status

Australian Citizen *(Citizenship documentation or Australian Passport if country of birth is not Australia)* ☐

Permanent resident *(Passport if country of birth is not Australia)* ☐

Temporary resident *(Passport or Visa)* ☐

Foreign National without residential status *(Passport and Visa)* ☐

Visa No..... Passport No..... Visa expiry date

Does the student or their Parent 1/Guardian 1/Carer 1 or parent 2/Guardian 2/Carer 2 speak a language other than English at home? *If more than one language, indicate the one that is spoken most often*

	Student	Parent 1/Guardian 1/Carer 1	Parent 2/Guardian 2/Carer 2
No - English only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other *(please specify)*

Medical Information

Name of Doctor/ Medical Practice

Address

Postcode..... Contact tel.

Medicare No.

Medical Condition(s) *(Please list any medical condition(s) the student suffers from, eg asthma, diabetes and/or any prescribed medication taken by the student)*

.....

.....

Allergies *(Please list any known allergies the student has, eg allergy to nuts, penicillin, bee stings, etc. Include specific details)*

.....

.....

Has the student been diagnosed as being at risk of anaphylaxis? Yes ☐ No ☐

If yes, does the student have an EpiPen? Yes ☐ No ☐

Student Details: Surname First Name

Student Details <i>(cont'd)</i>
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Immunisation *Please indicate the Immunisation Status shown on the student Immunisation History Statement.*

✓	Immunisation Status shown on Australian Immunisation Register <i>Immunisation History Statement</i>
	Up to Date – Australian Immunisation Register <i>Immunisation History Statement</i>
	Not up to Date - Australian Immunisation Register <i>Immunisation History Statement</i>
	Medical Exemption - Australian Immunisation Register <i>Immunisation History Statement</i>
	Catch-up Schedule - Australian Immunisation Register <i>Immunisation History Statement</i>
	Not immunised – please provide details
Details	
.....	

Immunisation: If the student's immunisation is not up to date, the student could be considered 'at risk' and may be excluded if there is an outbreak of an infectious disease in line with NSW Health Immunisation requirements in primary and secondary schools
www.health.nsw.gov.au/immunisation/Pages/Immunisation-in-schools.aspx

Students with Special Needs

Your application provides an opportunity to gather information that will support the learning needs of your child. Our school seeks to promote the spiritual, educational and social development of all our students. We work in partnership with families to collaboratively plan for students with additional needs.

If the information provided is incomplete or misleading, any decision made as to enrolment may be revised.

a) Has your child been assessed and diagnosed with a disability? No ☐ Yes ☐ *please complete the following information*

Physical disability Yes ☐ No ☐

Details, including practical implications

.....

Cognitive disability Yes ☐ No ☐

Intellectual disability ☐ Language disorder ☐ Learning disorder ☐

Other ☐

Social, communication, emotional challenges Yes ☐ No ☐

Special Needs *(cont'd)*

Autism ☐

Behavioural concerns for self or others ☐

Mental health concerns eg anxiety, separation disorder, elective mutism, etc ☐

Concerns regarding attention eg ADD/ADHD ☐

Other ☐

Sensory impairment Yes ☐ No ☐

Hearing ☐ Vision ☐

Other ☐

Student Details:**Surname****First Name**

b) What supports are currently in place to support your child to access and participate in their current educational setting?

Adjustments to

Learning ☐Supervision ☐Support for health care procedures ☐Specialist furniture and/or equipment ☐Mobility supports, equipment and/or personnel ☐Communication supports (braille, signing, assistive technology, communication devices) ☐Disability provisions for assessments ☐Other (please specify) ☐

.....

c) Is your child receiving specialist therapy? Yes ☐ No ☐

Occupational therapy ☐Speech Pathology ☐Other ☐ (please specify)

Please provide copies of all reports from a doctor or health professional relating to your child's special needs.

The school will contact you to begin the consultation process. Ongoing collaboration will assist the school to better understand your child's needs and to commence planning for required (reasonable) adjustments. If there are any changes to your child's special needs you must promptly notify the school.

Health and Safety

To your knowledge, is there anything in your child's history or circumstances (including medical history) which might pose a risk of any type to him/her, other students

No ☐

and/or staff at this school?

Yes ☐ (provide details)

.....

Please provide names and contact details of health professionals or other relevant agencies that have knowledge of these issues

.....

Does your child have any history of violent behaviours:

Yes ☐No ☐

Does your child have any history of behavioural problems including verbal bullying?

Yes ☐No ☐

Has your child ever been suspended or expelled from any previous school?

Yes ☐No ☐

If yes, was this for

• Actual violence to any person ☐

Please tick any applicable box

• Possession of a weapon or any item used to cause injury ☐• Intimidation, bullying or harassment of students/staff ☐• Threats of violence ☐• Illegal drugs ☐• Other (please specify) ☐

.....

Consent I/We will provide written consent to the school on request to contact health professionals or other relevant agencies

Yes ☐No ☐

Student Details:

Surname

First Name

Court Orders / Parenting Agreements *(if applicable)*

Are there any current court orders or parenting agreements relating to the student?

Yes ☐No ☐

If yes, copies of these court orders (eg. AVOs, Family Court/Federal Magistrate Court orders) or other relevant documents must be provided.

Is there any other parenting information you wish the school to be aware of?

.....
.....

Family Details**Parent 1/Guardian 1/Carer 1** Mr Mrs Ms Dr Prof *(please circle)*

Surname First Name

Address

..... Postcode

Contact Nos Home..... Work

Mobile email address

Occupation

Religion Nationality

Country of birth Australia ☐ Other ☐ *(please specify)*

Relationship to Student eg. Mother/Father

Parent 2/Guardian 2/Carer 2 Mr Mrs Ms Dr Prof *(please circle)*

Surname First Name

Address

..... Postcode

Contact Nos Home..... Work

Mobile e-mail address

Occupation

Religion Nationality

Country of birth Australia ☐ Other ☐ *(please specify)*

Relationship to Student eg. Mother/Father

Student Details: Surname First Name

Non-residential Parent Mr Mrs Ms Dr Prof *(please circle)*

Surname First Name

Address
 Postcode.....

Contact Nos Home..... Work

Mobile e-mail address

Occupation

Religion Nationality

Country of birth Australia ☐ Other ☐ *(please specify)*

Relationship to Student eg. Mother/Father

What is the **highest** year of primary or secondary school the parents/guardians/carers have completed?
(Persons who have never attended school, tick 'Year 9 or equivalent or below' box. Mark one box only in each column)

	Parent 1/Guardian 1/ Carer 1	Parent 2/Guardian 2/ Carer 2	Non-residential Parent
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What is the level of the **highest** qualification the parents/guardians/carers have completed? *Mark one box only in each column*

	Parent 1/Guardian 1/ Carer 1	Parent 2/Guardian 2/ Carer 2	Non-residential Parent
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced diploma/Diploma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV <i>(including Trade Certificate)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What is the occupation group of:

Parent 1/Guardian 1/Carer 1 Parent 2/Guardian 2/Carer 2 Non-residential parent

- Please select the appropriate parental occupation group from pages 8 or 9*
- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.*
 - If the person has not been in paid work in the last 12 months, enter "8" in the space(s) above*

Student Details:	
Surname	First Name

Emergency Contact - in addition to parents and carers
--

Name
Relationship to student
Contact tel.

Sibling Details

List all children in your family attending school or pre-school *(from oldest to youngest including applicant)*

Name	School/Pre-school	Year/Grade <i>(Current calendar year)</i>	Date of Birth <i>(Pre-school only)</i>

List of parental Occupation Groups

Parents/carers who have retired or stopped work in the past 12 months, should choose the group in which they used to work. Parents/carers who have not been in paid work for more than 12 months should indicate occupation group code 8.

<p>Group 1</p> <p>Elected officials, senior executives/manager, management in large business organisation, government administration and defence, and qualified professionals</p>	<p>Elected officials (mayor parliamentarian, alderperson, trade union secretary, board member)</p> <p>Senior executives/general managers/department heads in industry, commerce, media or other large organisation</p> <ul style="list-style-type: none"> Public sector manager (public service manager (section head or above), regional director, hospital/health services education) Other administrator (school principal, faculty head/dean, library/museum/gallery director, research facility director) Defence forces (Commissioned Officer) Qualified professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others Health (GP or specialist, registered nurse, dentist, pharmacist, optometrist, physiotherapist, chiropractor, vet, psychologist, therapy professionals, dietician, radiographer, podiatrist) Education (primary/secondary school teacher, university lecturer, professor, VET, special education) Law (lawyer, judge, barrister, coroner, solicitor, legal officer) Engineering (architect, surveyor, chemical/civil/mechanical/mining engineer) ICT (computer systems manager, designer, software and applications programmers) Science (all scientists) Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer, economist) Social (social/welfare/community worker, counsellor, minister of religion, urban/rural planner, librarian, archivist, interpreter/translator) Air/sea transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)
<p>Group 2</p> <p>Other business managers/ professionals and associate professionals</p>	<p>Other business managers/professionals</p> <ul style="list-style-type: none"> Farm/business owner/manager (crop and/or livestock farmer/farm manager, stock and station agent, building/construction, manufacturing, mining, wholesale, import/export, transport business manager) Specialist manager (works manager, engineering/production manager, sales/marketing manager, purchasing manager, supply/shipping manager, customer service manager, property manager, real estate manager, advertising, public relations manager, human resource manager, call or contact centre manager, human resource professionals) Finance (bank manager, finance/investment/insurance brokers/advisors, credit/loans officer, accountant) Retail sales/services manager (shop, post office, petrol station, café/restaurant, club, hotel/motel/caravan park, cinema, theatre, travel/betting agency, sports centre, car rental, car/fleet/station manager, other hospitality, retail services managers) Arts/media (musician, actor, dancer, painter, potter, sculptor, journalist, writer/author, media presenter, photographer, designer, illustrator, proof reader, graphic designer, web designer) Sportsperson (coach, trainer, sports official, sportsperson) Associate professionals generally have diploma/technical qualifications and support managers and professional Medical, science, architectural, building, surveying, engineering, computing, ICT support technician Health (enrolled nurse, community health worker, paramedic/ambulance officer, massage therapist, welfare/parole officer, youth worker, dental hygienist/technician) Legal (police officer, prison officer, government inspector, examiner or assessor, occupational/environmental health officer, security advisor, private investigator, debt collector, law clerk, court officer bailiff) Business/administration (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office manager, project manager/administrator, mail supervisor, other managing supervisors, management and organisation analysts, contract, program) Defence Forces (senior non-Commissioned Officers [NCO]) Other (library assistant, museum/gallery technician, research assistant, proof reader)
<p>Group 3</p> <p>Tradespeople and advanced/intermediate clerical, office, sales, carer and service staff</p>	<p>Tradespeople generally have completed a 4-year trade certificate, usually by apprenticeship. All tradespeople are included in this group. (metal fitters and machinists, motor mechanics, structural steel/welding trades workers, carpenters and joiners, plumbers, painters, electricians, chefs/cooks, hairdressers)</p> <p>Advanced/intermediate clerical, office, sales, carer and service staff</p> <ul style="list-style-type: none"> Recording clerk (bookkeeper, bank/post office clerk, statistical/actuarial clerk, account/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/supply logistics/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk) Inquiry/admissions clerk (customer inquiry/complaints/service clerk, hospital admissions clerk) Office (secretary, personal assistant, desktop publishing operator, switchboard operator) Sales (sales representative (goods and service), auctioneer, insurance agent/assessor/loss adjuster, market researcher, real estate sales agent) Carer (aged/disability/refugee/child care/welfare support worker, nanny, nursing support) Service (parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor/supervisor, inspectors and regulatory officers)
<p>Group 4</p> <p>Machine operators, sales/office/service/ hospitality staff, assistants, labourers and related workers</p>	<p>Machine operators</p> <ul style="list-style-type: none"> Driver or mobile plant operators (car/taxi/bus/coach/tram/truck/train driver, driving instructor, courier/deliverer, forklift driver, garbage collector, bulldozer/loader/grader/excavator/earthmoving plant operators, farm/horticulture/forestry machinery operators) Production/processing machine operator (engineering, chemical, petrol, gas, water sewerage, cement, plastics, rubber, textile, footwear, wood/paper/glass/clay/stone/concrete production/processing machine operators) Other machine operator (photographic developer/printer, industrial spray painter, boiler/air conditioning/refrigeration plant operators, railway signals/points, crane/hoist/lift/bulk materials handling machinery operators, driller, miner) <p>Sales office, hospitality staff and other assistants</p> <ul style="list-style-type: none"> Sales (sales assistant, motor vehicle/caravan/parts salesperson, sales representatives, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker/filler) Office (typist, word processing/data entry/business/keyboards/machine operator, receptionist, office assistant, general clerk) Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, barista, kitchen-hand, porter, housekeeper, fast food cooks) Assistant/aide (trades assistant, school/teacher's/education aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant) <p>Defence Forces ranks below senior NCO</p> <p>Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)</p> <p>Other worker (labourer, factory hand, store person, guard, commercial cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor, security office)</p>

- 1 The school and the Diocesan Schools System (DSS) both independently and through its schools collect personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the school. This may be in writing, through technology systems or in the course of conversations. The primary purpose of collecting this information is to enable the school to provide schooling to students enrolled at the school, exercise its duty of care, and perform necessary associated administrative activities, which will enable students to take part in all the activities of the school.
- 2 Some of the information we collect is to satisfy the school's legal obligations, particularly to enable the school to discharge its duty of care.
- 3 Laws governing or relating to the operation of schools require certain information to be collected and disclosed. These include education, public health and child protection laws.
- 4 Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about your child from time to time.
- 5 If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your son/daughter. This is particularly so where the information is relevant to the health and safety of the student, other students and/or staff.
- 6 The school may disclose personal and sensitive information for educational, administrative and support purposes. This may include to:
 - other schools and teachers at those schools including a new school to which a student transfers to facilitate the transfer of the student
 - government departments and agencies (including for policy and funding purposes)
 - the Catholic Schools Office
 - CSNSW
 - the Diocese of Broken Bay and its parishes
 - medical practitioners
 - people providing educational, support and health services to the school, including specialist visiting teachers, sports coaches, volunteers, counsellors and providers of learning and assessment tools
 - providers of specialist advisory services and assistance to the school, including in the area of human resources, child protection and students with additional needs
 - assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN)
 - agencies and organisations to whom we are required to disclose personal information for education and research purposes
 - people providing administrative and financial services to the school
 - recipients of school publications, such as newsletters and magazines
 - anyone you authorise the school to disclose information to
 - anyone to whom the school is required or authorised to disclose the information to by law, including child protection laws.
- 7 Personal information collected from students is regularly disclosed to their parents or guardians.
- 8 If you make an enrolment application to another school within the DSS, personal information provided during the application stage may be collected from, or shared with, the other school. This personal information may include health information and is used for the purpose of considering and administering the enrolment of the student within the DSS.
- 9 The school uses centralised information management and storage systems (**Systems**). These Systems are provided by the Catholic Education Network (**CEnet**) and third party service providers. CEnet is owned by the Catholic dioceses. Personal information is stored with and accessible by CEnet and the third party service providers for the purpose of providing services to the school in connection with the Systems and for CEnet, for administering the education of students.
- 10 The school may use online or 'cloud' service providers to store personal information and to provide services to the school that involve the use of personal information, such as services relating to email, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their

services. This personal information may reside on a cloud service provider's servers which may be situated outside Australia. Further information about the school's use of online or 'cloud' service providers is contained in the DSS Privacy Policy.

- 11 The DSS Privacy Policy, accessible on the school's website, sets out how parents or students may seek access to and correction of their personal information which the school has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the school's duty of care to the student, where students have provided information in confidence or where the school is otherwise required or authorised by law to refuse access. Any refusal will be notified in writing with reasons (unless, given the grounds for refusal, it would be unreasonable to provide reasons).
- 12 The DSS Privacy Policy sets out how to make a complaint about a breach of privacy and how the school will deal with such a complaint.
- 13 The school from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the school's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
- 14 On occasions information such as academic and sporting achievements, student activities and similar news is published in school newsletters and magazines, on our intranet, on our website or otherwise shared with the school community. This may include photographs and videos of student activities such as sporting events, concerts and plays, school camps and school excursions. The school will obtain permissions annually from the student's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos in our promotional material or otherwise make this material available to the public such as on the internet.
- 15 If you provide the school with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the school and why.

Agreement - please tick appropriate boxes

- 1 I/We agree to support school policies in relation to program of studies, sport, pastoral care, school uniform, discipline and the general operation of the school ☐
- 2 I/We have included copies of the following documents with this application for enrolment:
- Birth Certificate * ☐
- Sacramental Certificates to date * ☐
- Parish Priest Reference Form - *unless the priest has indicated he will forward the form directly to the school* ☐
- Passport, visa, citizenship documentation * *(if applicable)* ☐
- Most recent previous school reports and external test results ☐
- Current Family Court Orders *(if applicable)* ☐
- Relevant medical and/or special needs information *(if applicable)* ☐
- Immunisation Certificates ☐
- Reports of assessments your child has received for speech, hearing, cognitive (IQ), occupational therapy *(if applicable)* ☐

*** Original documents will need to be produced during the enrolment process**

- 3 If this enrolment application is successful, I/We agree to honour the financial commitments required by the school as per the Schedule of Fees and Charges
- 4 I/We understand that if this application is successful, the information that I/we have provided (eg of address, court orders, special needs etc) must be kept up to date throughout the period of enrolment.
- 5 If this enrolment is accepted, I/we agree to support our child's participation in the religious life of the school (eg school liturgies, retreat programs)
- 6 If, in time of emergencies, accidents or serious illness, I/we cannot be contacted I/we give permission for the principal or their representative, to seek medical attention for my/our child as required. This may include transportation to the nearest hospital, medical centre or doctor by ambulance or private vehicle Yes ☐ No ☐

I/We have read all the information in the enrolment package and understand the policies that we will need to abide by should this enrolment application be successful.

I/We have read the Standard Collection Notice about the collection and management of the personal information contained in this form.

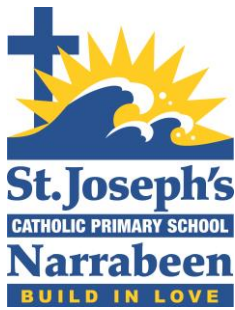
I/We understand that if any misleading information has been provided or any omission of significant, relevant information made in this application for enrolment, acceptance will not be granted, or if discovered after acceptance, the enrolment may be withdrawn.

Signatures

..... (Parent 1/Guardian 1/Carer 1) (Date)

..... (Parent 2/Guardian 2/Carer 2) (Date)

Note Acceptance of this *Application for Enrolment* is subject to the approval of the school's Enrolment Committee. Acceptance to this school does not constitute acceptance into any other Catholic primary or secondary school.



St. Joseph's Catholic Primary School Narrabeen

Dear Parents

Throughout the whole of your child's education, it is wise to let the school / teacher know of anything that might affect the learning process. It is also important that we communicate about any information that is likely to impact upon his / her education.

As part of the enrolment process, we will be contacting preschools / former schools.

Please complete the section below to give us permission to obtain relevant, confidential information concerning your child.

PARENT PERMISSION FORM FOR RELEASE OF INFORMATION

I / we give permission for confidential information concerning my son / daughter to be requested / released by St Joseph's Catholic Primary School, Narrabeen.

Child's Name: _____

Former School / Preschool: _____

Signed: _____
(Parent / Guardian) (Parent / Guardian)

Date _____

**APPLICATION FOR ENROLMENT
TO
ST JOSEPH'S CATHOLIC PRIMARY SCHOOL, NARRABEEN
THE LAKES PARISH**



PARISH LIFE INVOLVEMENT

Father's name: _____ Religion: _____

Mother's maiden name: _____ Religion: _____

Address: _____

Telephone number: _____

Child's full name: _____

Religion: _____

Sacrament received: _____

Parish of Residence: _____

Parish/other church where you regularly attend Mass: _____

How does the family contribute to parish life?

For example: Acolytes, Altar Server, Readers, Catechists, Planned Giving Programme, Antioch, Youth Group, Church cleaning, Altar Society, Prayer Group, St Vincent de Paul, Choir Musicians, Legion of Mary, Catholic Women's League, Care Group, School Parents and Friends Association, or other

Please state: _____

Why are you interested in a Catholic education for your child?

Signed: _____
Father/guardian

Date: _____

Signed: _____
Mother/guardian

Date: _____

Documents required when you submit an Enrolment Application

1. Enrolment Form
2. Parish Life Involvement Form
3. Parent Release of Information Form
4. Original Birth Certificate (we can take a copy)
5. Original Baptism Certificate (if Baptised) (we can take a copy)
6. Medicare Immunisation History Statement
7. \$66.00 enrolment fee (EFTPOS)
8. If applicable,
 - medical / special needs reports
 - court orders
 - If both parents born overseas, original passports of parents and child + visa information.
 - If commencing Yrs 1-6, most recent school report and Naplan.



ENROLMENT FORM
DIOCESE OF BROKEN BAY SYSTEMS

ST JOSEPH'S CATHOLIC SCHOOL
108 Ocean St Narrabeen NSW 2101 PH: 9913 3766 Fax: 9910 7627
email: info@stjcs.narrabeen.catholic.edu.au website: www.stjcs.narrabeen.catholic.edu.au

Office Use only: Family Code _____ Student ID _____

Mail from school to be sent to

Address (please order) Mr & Mrs Mr Mrs Ms Dr Prof _____
Surname _____ Given Name _____
Address _____ Postcode _____
Contact tel _____ e-mail address _____

Student Details

Surname _____ Entry Year (eg 2012) _____
Given name(s) _____ Entry Level (eg Yr 3) _____
Preferred given name _____ Date of Birth _____
Religion _____ Sex Male ☐ Female ☐
Address (if different from above mailing address) _____
Contact tel _____ e-mail address _____ Postcode _____

Sacramental Information

Baptism Date _____ Parish _____
Confirmation Date _____ Parish _____
Reconciliation Date _____ Parish _____
Communion Date _____ Parish _____

Current Parish _____

Kindergarten Enrolments only

What type(s) of care outside of the home did this student have prior to enrolling at school? (choose the type accessed in the year prior to school)

Long Day Care ☐ Family Day Care ☐ Occasional Care ☐ Pre-school ☐ Playgroup ☐

Other care (please specify) _____

Extent of prior to school care Up to 6 hrs/week ☐ Up to 12 hrs/week ☐ 12 hrs to fulltime each week ☐

Name of prior to school care service _____
We give permission to the school to contact this service provider Yes ☐ No ☐

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APPLICATION FOR ENROLMENT TO ST JOSEPH'S CATHOLIC PRIMARY SCHOOL, NARRABEEN THE LAKES PARISH

PARISH LIFE INVOLVEMENT

Father's name: _____ Religion: _____
Mother's maiden name: _____ Religion: _____
Address: _____
Telephone number: _____
Child's full name: _____
Religion: _____
Sacrament received: _____
Parish of residence: _____
Parish/other church where you regularly attend Mass: _____
How does the family contribute to parish life?
For example: Acolytes, Altar Server, Readers, Catechists, Planned Giving Programme, Antich, Youth Group, Church cleaning, Altar Society, Prayer Group, St Vincent de Paul, Choir Musicians, Legion of Mary, Catholic Women's League, Care Group, School Parents and Friends Association, or other
Please state: _____
Why are you interested in a Catholic education for your child?

Signed: _____ Date: _____
Signed: _____ Date: _____

NEW SOUTH WALES
BIRTH, DEATHS AND MARRIAGES REGISTRATION ACT 1996
BIRTH CERTIFICATE

REGISTRATION NUMBER: 00551/2009

1. CHILD: Family Name (Division or Given Name(s)) _____ Sex _____ Date of Birth _____ Place of Birth _____
2. MOTHER: Family Name (Maiden Family Name or Division or Given Name(s)) _____ Occupation _____ Age _____ Place of Birth _____
3. FATHER: Family Name (Maiden Family Name or Division or Given Name(s)) _____ Occupation _____ Age _____ Place of Birth _____
4. MARRIAGE OF PARENTS: Date of Marriage _____ Place of Marriage _____
5. PREVIOUS CHILDREN OF RELATIONSHIP _____
6. INFORMANTS: Name _____ Address _____
7. REGISTERING AUTHORITY: Name _____ Date _____
8. ENDORSEMENTS _____

Before accepting copies, sign and send original. The original has a coloured background.

REGISTRY OF BIRTH, DEATHS AND MARRIAGES
SYDNEY 6 Feb 2009

I hereby certify that this is a true copy of particulars recorded in a Register in the State of New South Wales, in the Commonwealth of Australia

Register

Immunisation history statement - online version

As at: 10 June 2015
For: MARCOS OMYERS
Date of birth: 01 January 2006
Immunisation status: up to date

Schedule	Immunisation	Date given	Brand name given	Provider type
2 months	Diphtheria Tetanus Pertussis Hepatitis B Polio-IPV Pneumococcal Rotavirus	01 May 2006	Infanrix Hexa Proquest 7 Rotatag	GP
4 months	Diphtheria Tetanus Pertussis Hepatitis B Polio-IPV Pneumococcal Rotavirus	07 May 2006	Infanrix Hexa Proquest 7 Rotatag	GP
6 months	Diphtheria Tetanus Pertussis Hepatitis B Polio-IPV Pneumococcal Rotavirus	07 Jul 2006	Infanrix Hexa Proquest 7 Rotatag	GP
12 months	MM Measles Mumps Rubella Hepatitis B	01 Jan 2007	MM Proquest 7 Rotatag	GP
18 months	Varicella	02 Jun 2007	Varivax	GP
4 years	Diphtheria Tetanus Pertussis Polio Measles Mumps Rubella	04 Jan 2010	Infanrix-IPV Proquest 7	GP

Next immunisation(s) due _____ Date due _____

This child has received all vaccine(s) required by 5 years of age.

Certificate of Baptism

Church of _____

✠ This is to Certify ✠

That _____
Child of _____
and _____
born in _____
on the _____ day of _____
was Baptized _____
on the _____ day of _____
According to the Rite of the Roman Catholic Church
by the Rev. _____
the Sponsors being _____
as appears from the Baptismal Register of this Church.
Dated _____
Pastor _____

St. Joseph's Catholic Primary School Narrabeen

Dear Parents

Throughout the whole of your child's education, it is wise to let the school / teacher know of anything that might affect the learning process. It is also important that we communicate about any information that is likely to impact upon his / her education.

As part of the enrolment process, we will be contacting preschools / former schools.

Please complete the section below to give us permission to obtain relevant, confidential information concerning your child.

PARENT PERMISSION FORM FOR RELEASE OF INFORMATION

I / we give permission for confidential information concerning my son / daughter to be requested / released by St Joseph's Catholic Primary School, Narrabeen.

Child's Name: _____
Former School / Preschool: _____
Signed: _____ (Parent / Guardian) _____ (Parent / Guardian)
Date: _____

108 Ocean Street, Narrabeen NSW 2101
Telephone: 9913 3766 Email: info@stjcs.narrabeen.catholic.edu.au
ABN: 71 921 601 268